



Early Years Funding Policy



From: 1st
September
2026

Types of Early Years Funding

Supported Two-year-old funding

A child will be entitled to 570 funded hours a year from the term after both the child has attained the age of two and the child or parent meets the eligibility criteria.

Where a child is in receipt of Supported Two-year-old funding they will continue to receive their funded place until the point when the child becomes eligible for the Universal Funding, even if the child or parent ceases to meet the eligibility criteria during this time.

Some parents may be eligible for Funded Two's and 2-year-old working parent entitlement. In this instance providers are asked to claim Funded Two's for the first 15 hours and working family entitlement for the second 15 hours. You will receive two codes – EWB for Funded Two's and a working family code.

Universal Three- and- Four-year-old Funding

All three- and four-year-olds are entitled to 570 funded childcare hours a year. Regulation requires us to validate a child's age. Parents will need to provide evidence of a child's birth date (normally a passport or birth certificate), and copies may be taken and retained as evidence of compliance.

Working Families Funding

Working Families Funding is for qualifying working parents with a child aged 9 months or older, 2, 3 or 4 years old. A child will be entitled to 1140 funded hours a year from the term after they have attained the relevant age and the eligibility criteria, set by the government, has been met.

Parents must apply for a positive determination of eligibility from HMRC via Childcare Service Account i.e. a valid eligibility code. This eligibility code must be provided to us before the Early Years Funding can be claimed. The parent is responsible for re-validating the eligibility code every three months. Failure to do so may result in the Working Families Funding being withdrawn. **Codes must be applied for before the start of the term. If a code is issued after the start of the term, the funding cannot be claimed until the start of the following term, as long as it remains valid**

Parent Declaration Form

Regulation requires childcare providers to enter into a separate funding agreement with parents, called the 'Parent Declaration Form'.

Local authorities require parents to complete a Parent Declaration Form covering the Early Years Funding. The local authority Parent Declaration form must be signed each term. If the local authority Parent Declaration Form is not signed and returned to us Early Years Funding cannot be claimed and the full fees (without the Early Years Funding applied) will be charged to you.

Required documentation

Regulation requires childcare providers to obtain documentation to evidence eligibility for the Early Years Funding as per below:

- Supported Two-year old Funded Childcare: Child's birth certificate or passport, confirmation of eligibility (e.g. local authority confirmation letter/email or code).
- Universal Funded Childcare: Child's birth certificate or passport; and
- Working Families Funding: Child's birth certificate or passport, parent's full name, date of birth, eligibility code issued by HMRC, and national insurance number.

Additional documentation may be needed depending on local authority requirements.



Child absences

Each local authority has its own policy on child absences during Funded Childcare. Abberley House must keep the local authorities informed of child absences and the local authority has the right to recover funding payments made during periods of long-term absences. Parents are responsible for paying Abberley House for any funding payments reclaimed by the local authority due to a child's absence.

Local authority role

Each childcare provider enters into an agreement with the local authority to provide the Early Years Funding. The local authority pays the childcare provider directly for the Funded Childcare it provides to the eligible children. The parents of the eligible children do not have access to, or the right to access, the Early Years Funding paid by the local authority.

Other types of funding

Special Educational Needs and/or Disability (SEND) Funding

Every local authority has a SEND inclusion fund to support providers in meeting the needs of individual child with SEND. SEND Funding is paid directly to the provider by the local authority. SEND funding is allocated based on the individual needs of a child.

Abberley House will use SEND Funding to support the child with any learning and developmental delay or special educational needs or disability by accessing specialist resources and equipment and/or an additional support staff.

Disability Access Funding (DAF)

DAF is available to children in receipt of Disability Living Allowance and Early Years Funding. Local authorities are responsible for checking that the DAF eligibility criteria are met. It is a one-off annual payment directly to the provider. If the child changes provider during the year, the DAF will remain with the original provider. If a child attends more than one provider, then the parent must allocate the DAF to one provider. This funding cannot be shared across providers.

Abberley House will use any DAF to support making reasonable adjustments/adaptations to enable the child to have equal access to the provision in the same way as any other child or for resource that will be beneficial to the child.

Abberley House will liaise with the child's parents and engage with any relevant professionals to ensure that DAF is spent appropriately.

Where we have more than one child accessing DAF, we may use the money for all children to support an adjustment or purchase resource that will benefit more than one child.

Any resources purchased as part of DAF remain the property of Abberley House and can be used to support future children to access the provision.

Early Years Pupil Premium (EYPP)

EYPP is additional funding that Abberley House can claim to help improve outcomes of eligible children. The local authority pays the EYPP directly to the provider.

EYPP is available to support children whose parents meet the eligibility criteria and are in receipt of Early Years Funding.

Local authorities are responsible for checking that the EYPP eligibility criteria are met.

Eligibility criteria can be found here: <https://www.gov.uk/get-extra-early-years-funding>

Abberley House will use EYPP funding to support positive impacts on the child's development.



Deprivation Funding

Deprivation Funding is paid directly to Abberley House by the local authority.

Deprivation Funding is available to support children whose parents meet the eligibility criteria and are in receipt of Early Years Funding.

Local authorities are responsible for checking that the Deprivation Funding eligibility criteria are met. The eligibility criteria are set by the local authority (which varies per local authority) and in Worcestershire is based on the funded child's postcode.

Deprivation Funding can be used to support all children within the setting.

Abberley House will use Deprivation Funding to close the gap in attainment of children in the nursery.

Early Years Funding Explained

Early Years Funding is a national scheme, administered by local authorities, which offers funded childcare hours with an Ofsted registered provider. A variety of funded hours are available depending on the child's age and the family's situation.

Childcare providers can choose how to offer the Early Years Funding if the following parameters are met: -

- Funded childcare cannot be longer than 10 hours in a single day.
- Funded childcare must be accessed between 6am and 8pm; and
- Funded childcare is available at a maximum of two childcare sites in a single day.

For more information, please look at www.worcestershire.gov.uk/council-services/schools-education-and-learning/childcare

Eligibility dates

The tables below show the funding period and the dates a child turns the eligible age to receive the funding for that period.

Funding Period		Dates child turns eligible age
1 January – 31 March	Spring	1 September – 31 December
1 April – 31 August	Summer	1 January – 31 March
1 September – 31 December	Autumn	1 April – 31 August



Eligibility and the different types of funding

Name of funding	Funded Two's	Universal	Working Parent	
Age at start of funding period	2 y Years old	3-4 years olds	9 months +	3 – 4 years old
Max no of hours	15 hours	15 hours ^	30 hours	15 hours ^ (^ 30 hours in total)
Where to apply	Worcestershire children https://eycportal.worcestershire.gov.uk/SynergyWeb_LIVE/twoyearoldfunding.aspx?gl=1*4h31fd*_ga*MTY2NzMxMTU4NC4xNzQ1MzM0OTQ0*_ga_RSBCTX039R*cze3NTI0ODgwMTYkbzEwNCRnMSR0MTc1MjQ4ODAyNiRqNTAkBDaKaDA. Children outside Worcestershire need to apply through their home LA	N/A	https://beststartinlife.gov.uk website	
Eligibility code	Codes issued by Worcestershire County Council	N/A	WP 11-digit code starting 11 or 50 For children in care see * below	
Eligibility information	Entitlement is from the funding period after the child turns 2 years old No need to reconfirm code Eligibility continues until the child can access their 3+ years universal entitlement (regardless of any change to circumstances) If a parent/carer is also eligible for the Working Parent entitlement and has an Eligibility Code, they will be able to access up to 30 hours of funding per week.	Entitlement is from the funding period after the child turns 3 years old	Entitlement is from the funding period after the child turns 9 months old Application to Childcare Choices deadline dates: 31 December for Spring funding 31 March for Summer funding 31 August for Autumn funding Code needs to be re-confirmed with Childcare Choices (As long as a parent has provided the right/up to date contact details, Childcare Choices will send reminders every 3 months but even so, it is the parents responsibility to renew the code with or without a reminder)	



Abberley House's Early Years Funding Offer

Abberley House wants to make sure that families use their funding to its full potential.

At Abberley House we want families to be able to maximise their funded childcare by using up to 10 hours of funding a day before purchasing additional hours and without any artificial break in the day. For a funded only place the minimum attendance is one 10-hour session per week (8am to 6pm). For two days or more, it is a minimum of 8 hours per day (8am to 4pm).

The updated DofE guidance in 2025 made it even more challenging to be able to deliver funded hours in a sustainable way. Many nurseries and childminders are either restricting when in the day they will offer funded hours or lowering the amount of funding hours they will deliver per week. However, Abberley House kept with our policy which allows parents to claim up to 10 hours per day and their full entitlement of funded hours per week. This gives our families more flexibility and better value for money.

Stretched Funding

As an all-year-round childcare provider we stretch the early years Funding across 50 weeks instead of limiting it to 38 weeks of term time.

- **15 hours of funded childcare** over 38 weeks (term time) equates to 570 funded childcare hours a year. Under AH's stretched offer this equates to 11.4 hours of funded childcare a week over 50 weeks of the year.
- **30 hours of funded childcare** over 38 weeks (term time) equates to 1,140 funded childcare hours a year. Under AH's stretched offer this equates to 22.8 hours of funded childcare a week over 50 weeks of the year.

Funding is available in 10-hour blocks and begins at 8am. *The breakfast session (7.30am to 8am) isn't included as part of a funded hours offering.*

How your weekly funding entitlement is deployed

- **15 hours (11.4 stretched)** - Where a parent is eligible for 11.4 funded hours a week, the first day of the week they attend will use the number of funded hours that that session runs from i.e., 8am to 6pm will use 10 hours of funding.
- **For fully funded only places are capped at 10 hours.** For families wanting to book additional paid for hours, we will allow the remaining funded-hours allocation to be carried over to the 2nd day with the additional paid for hours booked on top of this.
- **If you require the breakfast session** (7.30am to 8am), this can be added to the session and is invoiced separately.
- **30 hours (22.8 stretched)** - Where a parent is eligible for 22.8 funded hours a week, the first day and second day of the week they attend will use the number of funded hours that that session runs from i.e., 8am to 6pm will use 10 hours of funding per day.
- **For fully funded only places are capped at 10 hours per day.** For families wanting to book additional paid for hours, we will allow the remaining funded-hours allocation to be carried over to the 3rd day with the additional paid for hours booked on top of this.
- **If you require the breakfast session** (7.30am to 8am), this can be added to the session and is invoiced separately.

Information on all the Early Years Funding eligibility criteria can be found here: <http://www.beststartinlife.gov.uk>



Booking pattern

Abberley House requires parents to confirm their booking pattern when they register their child. As per the registration terms and conditions, at least a month's notice is required to make amendments.

Abberley House can make permanent changes to booking patterns by providing at least one month's notice to the parent.

Additional/Ad-hoc Sessions

The nursery submits its funding claim to the Local Authority prior to, and then once a term starts. The hours claimed per child are based on the usual booking pattern for each child i.e. usual hours per week. Any requests for ad-hoc sessions are charged according to Abberley House's private fees policy and are excluded from government early years funding entitlements.

Deposit and Registration Fees

For children accessing a funded only place where no additional hours are required, a £75 deposit is payable to secure a place. This is refundable after the first full term of attendance. If a deposit is paid to secure a place, a minimum of 12 weeks' notice is required to cancel the place and for the deposit to be refundable. Any shorter notice than this (including parents registering a child within the 12 weeks' notice period), renders the deposit non-refundable.

For children accessing a funded place with additional hours, a £75 deposit is payable to secure a place. This is refundable shortly after your child's last day at Grove Villa.

A registration fee is not charged for children accessing a funded hours only place. If additional hours are required in addition to your weekly funding entitlement a £100 non-refundable registration fee is required. Equally, if you your child starts at Abberley House Nursery only accessing funded hours and you increase their hours on a permanent basis to include additional privately charged hours, the £100 registration is payable. *For places that are subject to a registration fee, a branded nursery bag and a branded Abberley House Polo Top is issued (polo-tops issued to a child that is two or above or when a child reached 2 years-old).*

Notice Period for those accessing Funded Hours

The nursery's required notice period is required to cancel a space. Failure to observe the notice period will mean that any additional charges are still liable to be paid to the nursery and the nursery is fully entitled to claim government funding for the duration of the required' notice period. The Local Authority Provider Agreement states that funding will not be available to be transferred to a new childcare provider until the notice period has been observed. Funding is also not able to be moved mid-term. Parents should give notice to their child's setting (Abberley House Nursery) by the end of the term's headcount week. If notice is given after headcount week, parents/carers will not be able to transfer their child's funding during the term, without either agreement by the provider or submitting a successful transfer request to their local Best Start Family Hub.

The Challenges that the new Department for Education guidance places on childcare providers

Early Years Funding is intended to cover the delivery of childcare only. It does not cover the cost of meals and snacks, non-food consumables or additional hours. The funding is intended to solely cover the delivery of the EYFS (Early Years Foundation Stage) but does not consider all the extra-curricular activities and events that Abberley House continually provides to enhance the children's learning and development.

Anything deemed a 'business cost' (which includes staff wages, rent, utilities, rates etc.) are not allowed to be part of any funded hours related charges. These costs alone account for over 80% of the total overheads of the business. This leaves only a smaller percentage of income from private (non-funded hours related) fees to cover the 80% of overheads. In addition, the level of funding that childcare providers receive typically increases marginally each year (3%-4% for 2025 to 2026), yet the cost of employing staff, utilities, food and consumables has increased by over 10% year on year over the last few years. Over the last 9 years the early years funding rate paid to providers by the DfE has increased 36% whereas the minimum wage has increased 92%!

The big change from 2025 on how childcare providers offer funded hours to parents is that the DfE now states that:

- A provider must make all additional charges voluntary
- The free entitlement must be used for the delivery of the EYFS.



Voluntary Additional Charges

All additional charges must be voluntary. The early years funding that nurseries receive is to deliver the EYFS only. Nurseries can ask parents to 'voluntarily' opt-in to additional charges, but a parent must have the opportunity to opt-out of these. **Nurseries can ask parents to opt-in to various services such as food and consumables as well as services and events that are extra-curricular and enhance a child's learning and experience of nursery.**

Updates the previous Abberley House Funding Policy

The previous funding policy had numerous 'opt-in' or 'opt-out' options. This could have been a little confusing for parents as well as being quite complex for staff to keep track of, i.e. a child was opted-in for lunch but opted out for snack, or a child was opted-in for Cooking Club but opted-out for Gardening Club. From the 1st September 2026, the funding policy has been packaged up to make it easier for parents to understand and for the nursery to deliver the opted-in choices more easily. Many parents' opt-in for all additional options and we are pleased to announce that we will be offering a discount for this.

What this means in practice is:

- **Meals and Snacks** - From 1st September 2026, parents' wishing meals and snack to be provided by the nursery, they must opt-in for all meals required during your child's session. There is no longer an option to pick and choose which meals you would like to opt-in for.
- **Consumables** – This remains the same i.e. opt-in for nappies and/or 'other consumables'
- **Special events, clubs and extra-curricular activities and digital communications** – This will now be one option and will be called the '[Enhanced Education Package](#)'. This means that by opting-in your child/children will get access to all the extra-curricular/enhanced activities that Abberley House (*see explanation on Page 10*).
- **Full package discount** – For parents wishing to opt-in to all additional charges (Meals, Consumables and the Enhanced Education Package) there will be a 20% discount applied.

The following is a list of the additional services that are available to opt-in to:

Meals & Snacks

Costs

- **Morning snack, lunch, afternoon snack and afternoon tea = £9.40 per day** - This is applicable to sessions finishing after 4pm. The combined price has not changed from the previous policy
- **Morning snack, lunch and afternoon snack = £5.65 per day** - This is applicable to sessions finishing by 4pm. The combined price has not changed from the previous policy

For part-funded sessions, any meals that fall within funded hours entitlement will be charged. Any meals that fall under 'additional hours' will not be charged and are included. These costs are subject to change following a fee review

Parents will be able to opt-out of the meals and snacks provided by Abberley House Childcare and supply a pack lunch for their child. We are not allowed to refuse this, but we would strongly discourage you from doing this for several reasons. Mealtimes provide an important social opportunity for the children to sit down together and talk to one another and the staff. They also learn important independent skills such as counting the number of children they need to set the table for, clearing their plates away after eating and helping to tidy up.

By eating the meals and snacks that Abberley House serve, the children are all eating the same healthy and allergen free food. Eating the same meals together ensures that children's attention is not drawn away from what is on another child's plate. A child eating a different meal means that other children may want what that child is eating and therefore not eating what is on their own plate as well as potentially disrupting meals times.

We also must strictly adhere to both healthy eating and allergen control to ensure there is no cross-contamination which could harm a child with a food allergen or dietary preference.

Parents can choose to provide all meals that their child requires during the day, or opt-in for certain meals and snacks.



Providing a pack-lunch

If a parent wishes to provide a pack lunch, it must comply with our healthy policy, contain no allergens and be provided in a sealed lunch box with an ice pack to keep it cool during the day - we simply don't have the space in our refrigerators for storing pack lunches.

The 'Healthy Eating & Food Allergy Policy' and the 'Abberley House Pack Lunch Policy' will be sent to any parent wishing to provide meals for their child and is available on Abberley House's website. A signed agreement to adhere to these policies will be required prior to packed meals being provided.

If you are wishing to provide a pack lunch, on arrival at the nursery a member of staff will need to check the contents of the foods provided to make sure it complies with the nurseries healthy eating and pack lunch policies. The adult dropping off the child will be required to tick a pack lunch form to confirm that the pack-lunch box supplied complies with these policies. If the meal/meals supplied do not comply to the healthy eating policy, we will not accept the parts of the meal/meals that contravene either of these policies. If any part of the pack lunch contains ingredients with allergens, all foods within the lunchbox will not be allowed on the premises to avoid the risk of cross-contamination to children with food allergies.

We are required to offer food to every child at snack and mealtimes. If Abberley House needs to supply a substitute for part of a pack lunch, or all the meals the child requires during their day, there will be a charge for this. These are charged at a higher rate of £1.50 each for morning and afternoon snack, £6 for lunch and £5 for afternoon tea to account for the additional administration involved in invoicing and providing additional ingredients that may need to be purchased at short notice.

We serve morning snack at 10am, lunch at 11:30am, afternoon snack at 2pm and afternoon-tea at 4.30pm. Pack-lunch boxes will not be refrigerated so it is important that if you are providing meals, during your child's day that you pack enough food and consider the perishability of the foods you provide. If not enough food for the day is provided, or we deem the food a potential health risk i.e., an afternoon snack that may have perished in the lunch box, we will supply your child a meal at the costs listed above.

Please also do not provide drinks. Children have constant access to water. Milk (or milk alternative supplied by a parent/carer) is provided at morning-snack time. We do not allow juices, milk/yoghurt drinks or soft drinks to be given to the children whilst they are at nursery. We reserve the right to pour away any of these items if they are discovered in a child's bag or belongings.

Consumables

Abberley House can provide ALL consumables at additional daily charge of £2 per funded day for children requiring nappies and £1 per funded day for children who are out of nappies. *(calculated pro-rata based on a full 10-hour day for part funded sessions)*

You must tick the relevant opt-in box in the 'Additional charges' selection section on Page 13 of this document.

You can provide the consumables that your child requires during their nursery day (apart from PPE aprons and gloves). This includes nappies, wipes and nappy/sun/skin creams. You will need to tick the opt-out box in the 'Additional charges' selection section in the 'Policy Agreement' section of this document.

We are unable to differentiate between the different types of consumables as an opt-out i.e., you can't opt-in wipes and opt-out for creams. By opting out you are agreeing to supply all the consumables that your child requires. You will also need to make sure you write your child's full name on everything supplied in ink that will not easily run off. This ensures that the staff know which child the supplied consumables are for. If any consumables are not properly labelled, they will not be provided to your child. If the consumables supplied run out and are not replenished, or are not labelled, Abberley House will provide these to your child at a cost of £2 per day for nappies, £1.50 per day for wipes and £1.50 per day if nappy/skin cream is required.



Enhanced Education Package

All childcare providers must cover the seven areas of learning set out in the EYFS. At Abberley House we have always gone above and beyond this by making sure the children have an enhanced curriculum and experience (additional to the EYFS requirements). This incurs costs to the nursery.

Abberley House celebrates lots of events throughout the year where children take part and create things that are additional to the learning requirements around 'understanding the world'. From 1st September 2025, these extra religious, culturally significant events, special activities and outings are offered as an additional service.

Cost

- **The Enhanced Education Package Costs £6.25 per funded day**
 - For part funded days, this is calculated on a pro-rata based on a full 10-hour day for part funded sessions.
 - These costs are subject to change following a fee review.
 - This combined cost is lower than the previous Funding Policy.

Please note that for parents wishing to opt-out of this package, your child will not take part in any of the below activities. Should you wish them to do so, you will be asked to provide ingredients, products and any resources that are required. For out-of-nursery activities, your child will remain at the setting and will be supervised by staff members – depending upon which members of staff take the children out of the setting, this may mean they could be in a mixed-age group whilst the outing occurs.

The package includes:

Cooking Club (Toddlers and Pre-School)

Learning about food and nutrition and using ingredients to prepare food is popular with the children. Each child in the toddler and pre-school rooms will take part in Cooking Club once a week.

Gardening Club (Toddlers and Pre-School)

The Toddlers and preschoolers will be learning what can be planted to grow from the earth. From sowing seeds for vegetables and flowers, weeding, harvesting and taking care of the allotment area.

Special events and extra-curricular activities (All ages)

Abberley House is committed to providing children opportunities to learn and take part in events and activities that provide an enhancement to the standard learning of the EYFS. Whilst the children will of course learn about the world, take part in physical activities, be taught British Values etc. as part of the EYFS, Abberley House will offer a special events and extra-curricular activities package to enrich their learning and experience.

This includes celebrating culturally significant dates, dedicated world days where the children may make something to honor this, create something for their family, use props specially brought bring their imagination to life, play with and use additional resources.

Digital Communications (All ages)

Tapestry is a very useful digital application that allows the nursery staff to update parents and carers on their child's day, the activities they have done, care-diary information for under 2's, observations, developmental tracking against milestones as well as messaging parents information and dates for the diary relevant to their child, room or the nursery. You will also include receiving a full download of your child's journal when they graduate from Abberley House to provide you with invaluable memories of their early years journey and access to termly parents meetings with your child's key worker/room staff to discuss your child's progress.



Providing communication digitally is not a requirement of the EYFS as has a cost to the nursery to provide it. The cost is not only financial but also requires a lot of staff time to keep your child's online learning journal updated and to arrange and hold parent meetings with you.

If you wish to opt-out of the Enhanced Education package, you will not get Tapestry access and obligations for parent communication and reporting will still be applicable. This includes a daily handover in person to give you information about your child's day and a progress report between the ages of 2-3 years old. You would not get access to any photos or updates from activities that your child has done, care information would be delivered at handover, and you would not be offered a termly parent meeting.

**For children attending at least one privately paid session (not a part-funded session), if you opt-out of this package, you will be entitled to receive Tapestry updates on the days where no funding is used, access to a termly parent meeting and a download of your child's journal upon graduation.*

Full Package Discount

A 20% discount will be applied to parents wishing to opt-in to all additional charges.

Elements not applicable to some children i.e. afternoon-tea or those children out of nappies have a separate 'full package options below. Costs are per funded day.

Option 1

- **All Meals, all Consumables (including) nappies and Enhanced Education Package**
 - **Cost = £14.12** instead of £17.65 to include afternoon-tea for children attending past 4pm
 - **Cost = £11.20** instead of £14 for children finishing at 4pm or earlier.

Option 2

- **All Meals, Consumables (excluding nappies) and Enhanced Education Package**
 - **Cost = £13.32** instead of £16.65 to include afternoon-tea for children attending past 4pm
 - **Cost = £10.40** instead of £13 for children finishing at 4pm or earlier.
- *Costs are per funded day.*
- *For part funded days, this is calculated on a pro-rata based on a full 10-hour day for part funded sessions.*



Abberley House Funding Agreement

Selecting 'Additional Services' preferences – go to page 13

Please tick your preferences in the Additional Services section.

If you do not wish to opt-in for one of the 'Full Package' options, please only fill in the additional services section.

Selecting a 'Full Package' discounted option – go to page 14

If you are opting-in to select one of the discounted Full Packages, please choose the option that is relevant to you.

If you have selected one of the Full Package options, you do not need to fill in the 'Additional Services' section.

When you have completed this, please sign the Abberley House Funding Agreement on Page 15 and either give a hard copy to the nursery manager or email the signed agreement to manager@abberleyhousenursery.co.uk

This current funding policy does not have a set time limit. This policy and agreement will run until either; an updated local authority provider agreement requires us to make changes, the Department for Education changes the funding regulations, or the nursery feels it necessary to update the policy.

- **Opt-in selections are valid for the duration of your child's time at Abberley house, or until a revised policy update is issued.** These can be changed to an opt-out which would be effective from the start of the following term and require a minimum of one month's notice i.e., if you wanted to opt-out a particular service for the start of the Spring Term (1st January), notice of this must be given by the 1st December latest otherwise the opt-in service will remain until the start of the Summer Term (1st April).
- **To opt-in for a service, you have opted out of, this can be done without notice.**

Abberley House has always adopted a universal early year's funding policy that ensures that every child attending the setting has access to the same high quality childcare package. By the DoFE dictating that we must give families the option to opt-in or out of the services and activities that Abberley House provides. This has compromised our universal childcare model and means that children who are opted-out of certain services are not gaining the same experience and learning as those who opt-in.

Additional Hours Charge for a Part-Funded Session

This is a non-funded hours related charge for the balance of hours required for the remainder of your child's session once the weekly funding allocation is used up. **From 1st April 2026, this will be £9.25 per hour** (*this is subject to change as part of fee reviews*). As it is a 'private' fee, it will cover any meals, consumables and extra-curricular activities that take place once this part of the session commences.

Fee Changes

The cost for each additional service is valid from 1st April 2026. (*These are subject to change as part of Abberley House's fee review process*). We typically review fees early in the year with any fee changes effective from 1st April. At least one months-notice will be provided of any change in additional services costs.



Additional Services Opt-in and Opt-Out Selections

	Cost	OPT IN (Tick the relevant box to opt-in)	OPT OUT (Tick the relevant box to opt-out)	If opted out
MEALS				
Morning Snack (10am) Home Cooked Lunch (11.30am) Afternoon Snack (2pm) Afternoon Tea (4.30pm) <i>Afternoon tea is only charged if your child attends past 4pm.</i>	£5.75 (<i>not including Afternoon-tea</i>) £9.40 (<i>including Afternoon-tea</i>)			<i>You must provide all meals required for your child</i>
CONSUMABLES				
Nappies	£1 per funded day			<i>You must provide nappies for your child</i>
Wipes & skin/nappy creams and other consumables	£1 per funded day			<i>You must provide wipes, creams and all the consumables your child requires</i>
ENHANCED EDUCATION PACKAGE				
Cooking Club, Special Events and Extra Curricular activities & Digital Communications	£6.50 per day			
CHILD'S NAME				
CHILD'S AGE				
CHILD'S DATE OF BIRTH				



Full Package Discount Selection

	Cost	OPT IN (Tick the box to opt-in)
OPTION 1 – including nappies		
All Meals All Consumables (including) nappies Enhanced Education Package	£11.20 (<i>not including Afternoon-tea</i>) £14.12 (<i>including Afternoon-tea</i>)	
OPTION 2 – excluding nappies		
All Meals All Consumables (excluding) nappies Enhanced Education Package	£10.20 (<i>not including Afternoon-tea</i>) £13.12 (<i>including Afternoon-tea</i>)	
CHILD'S NAME		
CHILD'S AGE		
CHILD'S DATE OF BIRTH		



Agreement

	Parent/Carer Name 1	Parent/Carer Name 2
Signatures		
Parents' Names		
Date		

These Terms and Conditions represent the entire agreement and understanding between the parents (including other carers) and Abberley House

Parent 1 Signed

Parent 2 Signed.....

Print Name.....

Print Name

Date

Date

