

Key Person Policy

At Abberley House Nursery we believe that the Key Person Approach Is the most effective way of ensuring that the children develop a strong relationship with a significant adult in the nursery.

What is a key person?

To ensure every child in the nursery is given the appropriate level of attention and care, a key person is appointed for each child this will be determined by who the child bonds with the most on their settles/ first few sessions.

Your child's key person will develop secure attachments with you child and strong, professional partnerships with yourself, the parents will support all aspects of nursery life, including settling in and transition times. We recognise every child's individuality efforts and achievements and believe that relationships between adults and children are crucial for the child's happiness and security.

The key person approach gives every child the reassurance to feel secure and cared for, helping them to become familiar with the nursery environment and to feel confident and safe within it.

The Key Person will offer security, reassurance, and continuity, and they will be usually be the ones to feed, change and soothe your child. If your child's key person is on leave or absent, we have practitioners who regularly interact with the children to cover on a buddy system. The cover key person will know your child's routine and take care of their needs. They are in the best position to understand your child's individual needs and to share information with you about your child's experiences in nursery.

They will observe them in their play so that they can plan future opportunities and experiences to the best ability to meet their needs and interests. The key person approach operates within routines that are flexible to the needs of the individual babies and young children. The key person will change nappies when the child needs it. Very young children need to become familiar with the voice and face of the person who changes, feeds and is there upon waking up from a nap.

This policy was adopted	Signed on behalf of the	Date for the next policy
on	nursery	review
12/02/24	L Wolstenholme	11/04/25

This Key Person Policy Is effective from: 12/02/24 until further notice

I have read and been informed about the content, requirements, and expectations of the **Key Person Policy** for employees at Abberley House Nursery.

I have received a copy of the **Key Person Policy** and agree to abide by the policy guidelines as a condition of my employment and my continuing employment at Abberley House Nursery.

I understand that if I have questions, at any time, regarding the **Key Person Policy**, I will consult with my immediate manager / supervisor.

Please read the **Key Person Policy** carefully to ensure that you understand the policy before signing this document.

Full Name	Signature	Date



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